

# Colour Lounge

salon and day spa

## Bridal Event Request Form

Bride/Contact Person \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Phone \_\_\_\_\_

E-mail \_\_\_\_\_

**Date of Event** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Location of Services** \_\_\_\_\_

What is your preference for communication? **Phone or E-mail**

How many people are in your party? \_\_\_\_\_

Total count for hair services: \_\_\_\_\_

Total count for makeup application: \_\_\_\_\_

What time does your party need to be done? \_\_\_\_\_

**How did you hear about us?** \_\_\_\_\_

**Please provide each guests information: name, hair type & telephone number on the following pages.**

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Name \_\_\_\_\_

Role \_\_\_\_\_

Hair type/length \_\_\_\_\_

Phone \_\_\_\_\_

**Please circle below which services will be needed**

Hair Services: Updo Style  
Makeup Application: Airbrush Regular False Lashes(specify) \_\_\_\_\_

Name \_\_\_\_\_

Role \_\_\_\_\_

Hair type/length \_\_\_\_\_

Phone \_\_\_\_\_

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## The Colour Lounge Bridal Policy Agreement

When reserving an appointment, a credit card number must be provided in order to hold your date/services. If you need to make any changes or cancellations, please notify us **TWO WEEKS** prior to your scheduled appointment. We reserve the right to charge your credit card for 50% of the services if you do not cancel within the time listed above.

You may substitute your appointment time with someone else and your credit card will not be charged. "No-shows" and late cancellations will be charged the full price on the credit card.

Please keep in mind that "No-shows" or last minute cancellations leave our stylists with empty appointment times as well as other guests who cannot get in.

The Colour Lounge offers on-site accommodations within 100 miles and will also open the salon before hours for an additional fee. (A separate form with all prices listed will be attached along with this bridal agreement)

Thank you for choosing The Colour Lounge for your special day! If you have any additional questions before submitting this form, please contact us via email [colourloungeweddings@gmail.com](mailto:colourloungeweddings@gmail.com) or call Carmen at 218-721-2128.

I \_\_\_\_\_ authorize The Colour Lounge Salon & Spa to charge my credit card if any of the above stated occurs.

### Credit Card Information

Credit Card Type \_\_\_\_\_

Credit Card # \_\_\_\_\_

Expiration Date \_\_\_\_/\_\_\_\_ V# \_\_\_\_\_

Name on Card \_\_\_\_\_

Customer Signature \_\_\_\_\_ Today's Date \_\_\_\_/\_\_\_\_/\_\_\_\_